

**Annotated Agenda and Order of Business
Board of Education Meeting of June 28, 2011**

1. Call to Order – 6:00 p.m.

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

2. Closed Session

2.1 Purpose.

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective bargaining; (3) public office vacancy; (4) hearing evidence or testimony; (5) real property; (6) setting price for real property; (7) securities and/or investments; (8) security procedures; (9) student disciplinary cases; (10) placement of students in special education; (11) litigation; (12) establishment of reserves or settlement of claims; (13) self-evaluation, practices and procedures or professional ethics; (14) minutes of meetings.

2.2 Outcome.

The Board may report on matters discussed in closed session.

Business Meeting – 7:00 p.m.

3. Approval of the Agenda

4. Approval of Minutes and Financial Statements

4.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of May 24, 2011, its Committee-of-the-Whole Meeting of June 14, 2011, and its Executive Committee Meeting of June 14, 2011.

4.2 Disbursement Journal for June 28, 2011

The Board will consider approval of disbursements for June 28, 2011 in the aggregate amount of \$1,677,648.75 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, O&M Fund, Principal & Interest, and Transportation Fund, totaling \$528,323.16; (b) payrolls in the amount of \$1,149,325.59.

4.3 Financial Statements for the Month Ended May 31, 2011

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended May 31, 2011.

5. Special Presentation: Attendance Award

Dr. Scott will present an Attendance Certificate to the school with the highest ADA percentage for the month of May/June.

6. Recognition of Public

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may

warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

7. Reports of the Board of Education

- 7.1 Executive Committee – Mrs. McClelland, Chair
- 7.2 Business Committee – Mrs. Hutson, Chair
- 7.3 President's Report – Ms. Giles

8. Report of the Superintendent of Schools

8.1 Consent Agenda*

Personnel Items / Certificated Staff

- * 8.110 Employment—Kerry Dean

It is anticipated that the Board of Education will approve the employment of Kerry Dean, as Business Manager, effective July 1, 2011.

- * 8.111 Employment—Erica Ventress

It is anticipated that the Board of Education will approve the employment of Erica Ventress, as Physical Education teacher, Meadowview School, effective August 22, 2011.

- * 8.112 Employment—Sonya Prince

It is anticipated that the Board of Education will approve the employment of Sonya Prince, as 2nd grade teacher, Sykuta School, effective August 22, 2011.

- * 8.113 Employment—Minson Rubin

It is anticipated that the Board of Education will approve the employment of Minson Rubin, as Physical Education teacher, Meadowview School, effective August 22, 2011.

- * 8.114 Employment—Julie Snoreck

It is anticipated that the Board of Education will approve the employment of Julie Snoreck, as 8th grade Mathematics teacher, Southwood Middle School, effective August 22, 2011.

Personnel Items / Educational Support Personnel

- 8.115 Employment—LaRhonda Cooper

It is anticipated that the Board of Education will approve the contract change for LaRhonda Cooper, District Floater, from 11 month to 12 month.

- 8.116 Rescinding of Retirement Letter—Carol Jardine

It is anticipated that the Board of Education will approve rescinding the letter of intent to retire at the end of the 2011-2012 school year for Carol Jardine.

8.2 Action Items

- * 8.210 Resolution No. 10-319—Annual Resolution re Prevailing Wage Compliance

The Prevailing Wage Law, Section 30s-9, requires each public body, during the month

of June each calendar year, to investigate and ascertain the prevailing rate of wages as defined in the Act and publicly post and keep available the same for inspection by any interested party. A resolution to meet this obligation will be advanced for approval.

* 8.211 Payroll and Disbursement Authorization FY 2012

Authorization to officially empower the superintendent of schools, or his/her designee, to approve payroll and exceptions accounts payable check disbursed by the township treasurer is required to be renewed on an annual basis. A motion to meet this obligation will be advanced for approval.

* 8.212 Temporary Authorization for FY 2012 Expenditures

The authorization to expend district funds emanates from the annually approved budget. In anticipation of the need to encumber FY 2012 expenditures prior to the adoption of the final FY 2012 budget document by the Board, the administration will seek authorization for certain, temporary expenditure levels.

* 8.213 Food Service Contract Extension

It is anticipated that the Board of Education will approve a one year contract extension of the food service contract with Preferred Meals.

8.214 Transportation Contract Extension

It is anticipated that the Board of Education will approve a one year contract extension of the transportation service contract with Illinois School Bus.

8.215 Resolution No. 10-320—Designating Interest Earnings for Fiscal Year 2011-2012

It is anticipated the Board of Education will adopt Resolution No. 10-320, Resolution Designating Interest Earnings for Fiscal Year 2011-2012.

8.216 Resolution No. 10-321—Transfer of Earned Interest from Bond & Interest Fund to Operations & Maintenance Fund

It is anticipated the Board of Education will adopt Resolution No. 10-321, Resolution Transferring Earned Interest from the Bond & Interest Fund to the Operations & Maintenance Fund.

8.217 Resolution No. 10-322—Tax-Exempt Bond Record-Keeping Policy

It is anticipated the Board of Education will adopt Resolution No. 10-322, Resolution Approving a Tax-Exempt Bond Record-Keeping Policy.

8.218 Resolution No. 10-323—Transfer of Funds from Working Cash to TORT Immunity Fund

It is anticipated the Board of Education will adopt Resolution No. 10-323, Resolution Transferring Funds from Working Cash to TORT Immunity Fund.

8.219 Approval of Bid Proposal for New Driveway and Related Work—Sykuta School

It is anticipated the Board of Education will award a contract to the lowest responsible bidder for the new driveway and related work at Sykuta School.

8.220 Approval of Bid Proposal for Entry Renovations—All Schools

It is anticipated the Board of Education will award a contract to the lowest responsible bidder for the entry renovations at all schools.

8.221 Renewal of Insurance Package

The district's business insurance package—including its property insurance, general liability insurance, inland marine and commercial liability coverage, workers' compensation insurance, employees blanket bond, school leaders errors and omissions insurance, boiler and machinery policy, and umbrella liability coverage—renews on an annual basis. A proposal to renew the present coverage will be advanced for approval.

8.222 Renewal of Health Insurance Package

It is anticipated the Board of Education will approve the renewal of the health, life and dental insurance proposal from The Horton Group for the 2011-2012 school year.

8.223 Student Code of Conduct

It is anticipated the Board of Education will approve the Draft of the Student Code of Conduct as revised by the Student Code of Conduct Parent and Teacher Committee and the Executive Committee.

8.224 Van Gogh School Photographers

It is anticipated the Board of Education will approve Van Gogh School Photographers for the 2011-2012 school year.

8.225 New Special Education Position—Case Manager

It is anticipated the Board of Education will approve the addition of a Case Manager position for Special Education.

8.226 Registration Fee Increase

It is anticipated the Board of Education will approve an increase to the registration fees.

8.227 Lunch Fee Increase

It is anticipated the Board of Education will approve an increase to the lunch fees.

8.3 Information Items

8.310 Board Retreat

8.311 Principal Performance-Based Evaluation System 2011-2012

8.4 Supplementary Reports – Administration

8.410 Report from Business Manager Ms. Peeks

8.411 Report from Director of Special Services Mrs. Martin

8.412 Report from Superintendent Dr. Scott

8.5 Supplementary Reports – Board of Education

9. Adjournment